

PSA Minutes from meeting January 25th 2018

Attendees: Lisa Walton, Emma Mackness, Rosie Ward, Jasmine Tom, Clare Fowler

Apologies: Devi Cattell, Penny Taylor, Ali Gillis, Clare Bampton, Lindy Anstey

PSA Funding:

- School would like the PSA to contribute £4000 towards playground markings. We would like to be able to provide this by the school year end.
- PSA to continue to fund transport for school trips.
- To enable us to raise enough money for the playground markings (in addition to transport) the PSA would like to organise more fund raisers throughout the school year.

Proposed Regular Event Dates:

- March 9th Mother's Day Sale
- March 22nd School Disco (confirmed)
- June 15th Father's Day Sale
- June 30th Summer Fayre
- July 5th End of term Disco

[Action: RW to confirm above dates with school]

Easter Disco:

- Confirmed for March 22nd.
- As per 2017 Easter Disco we would like to include Foundation.
- Confirm timings with school (times as last Easter Disco):

Foundation: 3-3.45pm

Years 1, 2 and 3: 4-5pm

Years 4, 5 and 6: 5.5-6.30pm

- To avoid confusion, Foundation disco to be charged at set price of £3. This will include admission, a carton of drink, a bag of sweets and a glowstick. All other discos will be charged at £2 with above items for sale on the night separately.

[Action: RW to confirm times with school]

Fundraising Proposals:

- Smartie Drive: All children are given a tube of Smarties to take home, enjoy and fill with change (or notes!) and return to school. If filled before requested return date, children can collect extra tube of Smarties. PSA would collect filled Smartie tubes daily from school office. We would like to do this asap. **[Action: RW to contact School to confirm and propose sending out Smarties last week before half term]**
- Film Night: PSA organise film showing straight after school. To get around license issues, could advertise as free film viewing and sell drinks, popcorn, tuck shop. Following questions for school:
How many children can school hall hold?
Could school provide 2-3 staff members?
What would children/adult ratio need to be for such an event?
[Action: RW to confirm with school and proposed dates]
- PSA sell Bacon Sandwiches, teas, coffees, cold drinks to be sold at Sports Day held at Sports Club **[Action: PSA to ask Sports Club if we could use their facilities]**
- PSA hold a stall towards the end of term selling 'Thank you Teacher' gifts. Could we use Peak Hall after pick up w/c July 2nd? Layout similar to Mother's Day/Father's Day Sales but no wrapping.
- Quiz night: To be held off site (e.g. Harrison's Spice? Sports Club? Church Rooms?)

Communication:

Improving communication between PSA and School was discussed. Propose for Devi/Lisa W to meet monthly with Lisa Jones/Nicky Bedder to discuss issues raised at meetings, feedback, dates etc. **[Action: Devi/Lisa W to speak to school about this].**

Other items discussed:

- PSA to look into purchasing a popcorn machine for use at after school film nights, Summer/Christmas Fayre/discos.
- Christmas fundraising: we would like to organise personalised children's items in time to sell as gifts for Christmas. Printed t shirts, tote bags, water bottles etc. To look into www.spreadshirt.co.uk
- PSA would like core members to be CRB checked.
- PSA would like to be first port of call for volunteers on school trips.

Next meeting to be held in Bulls Head on February 8th at 7pm.

