

MINUTES FROM PSA WELCOME MEETINGS OCTOBER 2nd AND OCTOBER 5th

Welcome meetings have been held to introduce the PSA to new parents interested in joining the PSA. This school year we welcome 4 lovely new members; Gemma Bailey, Jasmine Tom, Claire Bampton and Dan Robinson. Thank you for joining us!

Items discussed;

School Disco:

Halloween Disco to be held on Thursday October 26th. Times as follows:

3.45 – 4.45pm Years 1, 2 and 3.

5 – 6pm Years 4, 5 and 6.

- New recommended DJ has been booked.
- PSA to ask school if we can set up from 1.30 in school hall. PSA to provide decorations. These will be removed after the discos finish. **[Action: Rosie]**
- Bags of sweets (50p) Glowsticks (20p) Facepainting (50p) available at both discos
- PSA to run photobooth with Halloween props £1 per photo

Pamper and Shopping Evening:

Proposed date Thursday November 30th. To be held in the main hall. Timings TBC. **[Action: Lisa W]**

- Charge stall holders £15 per stall plus raffle prize. Prizes could be shared between Pamper Night and Christmas Fair, depending on how many we get.
- Sell tickets for £7 on the door or £5 in advance. Ticket include glass of Prosecco.
- Stalls and treatments available during the evening.
- Dan to contact aromatherapy lady.
- Jasmine to contact blogger Kristy Green for possible donations.
- Lisa W to email school with proposed plan for the event. **[Action: Lisa W]**

Christmas Fair:

To be held after school on Friday December 15th. Timings TBC.

- Need clearer signs for games/Santa's Grotto etc. **[Action: Rosie]**
- Fewer external stall holders this year (as we will invite them to sell at the Pamper Evening instead). This will allow more space for games, colour stall, Tombolas etc and a more enjoyable experience for parents/carers.
- Send out raffle prize requests asap. **[Action: All PSA]**
- Revise Chocolate Tombola to reduce crowding: Tickets ending in 0 or 5 choose prize from bucket A (for larger prize) tickets ending in any other number choose prize from bucket B (smaller prize). Tickets sold for £1 with prize every time. This will also save prep time as chocolate will not need to be ticketed.

- Santa's Grotto. To also offer photos with Santa (using instant printer bought for Summer Fayre photobooth).
- Stalls and games TBC.
- Sleigh of Booze. Staff and PSA members to donate bottle.
- Raffle tickets to be ordered asap. **[Action: Lisa W]**

Smartie Drive:

Each child to be given a tube of Smarties to take home. Enjoy the Smarties and fill the tube with coins and return to school.

- Purchase Smarties. **[Action: Lisa W]**
- Compose letter to send out with Smarties. **[Action: Rosie/Penny]**

Website:

PSA to provide content for the PSA page on the school website and update regularly. **[Action: Devi/Lisa]**

PSA logo/branding:

Dan has kindly offered to work on a logo/branding for the PSA to coordinate with the school. This can be used on all correspondence from PSA/PSA events. **[Action: Dan]**

Large items/totalizer:

The PSA are in agreement that we would like to fundraise for a specific item/project alongside smaller donations to school for trips/transport/£200 per year group etc. We feel it would encourage parents to support fundraising events if they knew what the final goal was. Eg:

- Playground equipment
- Facilities on Burrows field
- Forest School equipment

Could school provide a 'wish list'?

Other fundraising ideas:

- Auction evening. Dan has Leicester City contact and Jasmine has Tigers Contact. Possible signed memorabilia to be auctioned.
- Asda/Waitrose Green coin.
- PSA to contact B & Q for possible donations.
- PSA to sell bacon/veggie sausage rolls at Sports Day

- 100 Club. Parents/carers buy a number for a school year. 3 prize draws every month or half term. Winning number could be drawn live on PSA Facebook page? All equipment needed in down below storage. Cost per number/prize amounts TBC. **[Action: Lisa W/Ali]**
- Casino/Games evening (combined with auction items?)
- Tote bags with personalised drawings per class. Dan suggested having QR code on products – to link to class journey on website.
- Write to the Church for possible charity donation. **[Action: Rosie/Penny]**

The next PSA meeting will be held on November 2nd at 7pm in The Bulls Head. Look forward to seeing you there!